



# Workshop Cloud Manager

**Online solution for full management of  
scientific conferences**

“Global online solution, fitted to our needs & easy to use. The real times dashboards were very usefull to manage all aspects of our seminar, day to day. The included services (billing delegated...) permitted us to save a lot of time on administrative and accountancy maters. With a professional Website, simple to edit at any time, an efficient registration platform and the easy quick payment system, we improved our web visibility with our community and our sponsors relative to former editions.”

**Dr. A Rousseau - DR CNRS - LOC Chair d'IPS2012  
LPP - Ecole Polytechnique - FRANCE**



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**<http://www.erudicio.com/WCM>**

# - Overview -

## Customized public website

Promote your conference online with a complete dedicated website. Improve your visibility & edit your own content at any time.

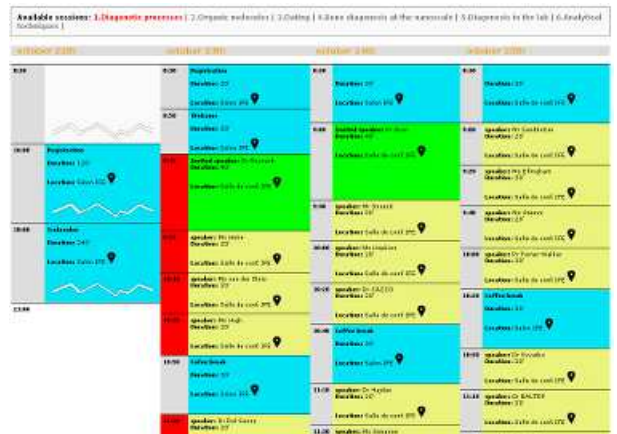


## Online workshop manager

Registration platform, dropbox for scientific content, validation of abstracts, conference scheduling...

## Online accommodation manager

Follow booking info: real time dashboards, filter registrants by registration / accommodation status...



## Mobile interactivity

Practical information about abstracts or speakers, live information about your conference are easily available on mobile devices via flashcodes technology.

## Secure payment for fee registration

Our company manages billing and the fee collection.



Registration overview	Booking overview (*)	Financial overview	Scientific overview (**)(**)
<ul style="list-style-type: none"> <li>registered: 76</li> <li>completed: 53</li> <li>unpaid: 23</li> </ul>	<ul style="list-style-type: none"> <li>single rooms: 48 (31)</li> <li>double rooms: 16 (10.5)</li> <li>accompanying: 9 (4)</li> <li>vegetarian: 3 (0)</li> </ul>	<ul style="list-style-type: none"> <li>total fee: 56010 €</li> <li>fee received: 36205 €</li> </ul>	<ul style="list-style-type: none"> <li>talk: 28 (25) (20)</li> <li>poster: 21 (18) (19)</li> <li>all communications: 49 (43) (39)</li> </ul>



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## Admin features

- ✔ complete dashboards *registration overview, financial & commercial overviews, scientific overview, accommodation overview...*
- ✔ filtered list of participants, filtered exports of participants, *csv export*
- ✔ scientific communications management
- ✔ concatenate files of filtered abstracts
- ✔ group emailings
- ✔ schedule scientific talks and program
- ✔ location & room management
- ✔ group billing
- ✔ edit all your registrants' badges *customized templates ; each badge is tagged with a dedicated flashcode*
- ✔ tag every abstract with its dedicated flashcode... 1 click, it's done!
- ✔ post live info about your conference
- ✔ collect extra fee by credit card
- ✔ give / remove admin rights to users


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Filtered list of BD13 registrants: 62 entries


identity	laboratory / company	category	accompanied	fee	status	abstracts
<input type="checkbox"/> Dr Vincent BALTER	LGLTPE	Academico	no	450 €	unpaid	list
<input type="checkbox"/> Dr Antoine JAZZO	CNRS - MREN	Academico	no	210 €	complete	list
<input type="checkbox"/> Pr Reiner Grün	The Australian National University	Academico	no	240 €	complete	list
<input type="checkbox"/> Pr Gordon Turner-Walker	Graduate School of Cultural Heritage Conservation, National Yunlin University of Science & Technology	Academico	no	380 €	complete	list
<input type="checkbox"/> Mr Christophe Smeyck	Research Laboratory for Archaeology and History of Art, University of Oxford	Student, no	no	210 €	complete	list
<input type="checkbox"/> Ms Anne GRINENWALD	Carnot Institute - CIRIMAT	Student, no	no	200 €	complete	list
<input type="checkbox"/> Mrs karyne debise franzi	CNRS	Academico	no	300 €	complete	none
<input type="checkbox"/> Ms Nadja Hoke	Bavarian State Collection for Anthropology and Palaeoanatomy	Academico	no	300 €	complete	list
<input type="checkbox"/> Ms Adrianna Lacel	MAD Engineering	Academico	no	340 €	complete	none
<input type="checkbox"/> Dr Gregorio Dal Sasso	Department of Geoscience, University of Padova	Student, no	no	200 €	complete	list
<input type="checkbox"/> Mr Kevin Salassa	UMR 5199 PACEA - Université de Bordeaux	Student, no	no	200 €	complete	list
<input type="checkbox"/> Dr Thomas Tütken	Steinmann-Institut für Geologie, Mineralogie und Paläontologie	Academico	no	400 €	complete	list
<input type="checkbox"/> Dr Rachel Wood	Australian National University	Academico	no	300 €	complete	list
<input type="checkbox"/> Dr Svetlana Svyatko	Queen's University Belfast	Academico	no	370 €	complete	list
<input type="checkbox"/> Dr Mindy Pitre	St. Lawrence University	Academico	no	400 €	complete	list
<input type="checkbox"/> Dr Anne-France Néstor	University Paris VI	Student, no	no	200 €	complete	list
<input type="checkbox"/> Ms Sarah Ellingham	Teesside University	Student, no	no	210 €	complete	list




display system log




display your group emailings



display deleted message



compose a new group emailing (focused on the registrant side)



compose a new group emailing (focused on the abstracts side)

group emailing

sent to the contact email & the inner mailbox of the registrant
  automatic message unsent
  automatic message read
  not sent to the contact email
  not read

status	sent	subject	to	date	delete
<input type="checkbox"/>	<input type="checkbox"/>	Gala dinner	list	2013/10/06 20:56	66.7% (40/60) ✖
<input type="checkbox"/>	<input type="checkbox"/>	vegetarian menu	list	2013/10/06 20:51	93.3% (5/6) ✖
<input type="checkbox"/>	<input type="checkbox"/>	BD13 program available	list	2013/10/06 15:06	60% (36/60) ✖
<input type="checkbox"/>	<input type="checkbox"/>	Abstract formatting	list	2013/10/02 16:36	57.4% (39/68) ✖
<input type="checkbox"/>	<input type="checkbox"/>	Abstract formatting	list	2013/10/02 16:16	61.8% (42/68) ✖
<input type="checkbox"/>	<input type="checkbox"/>	poster presentations information	list	2013/10/01 15:15	62.5% (10/16) ✖
<input type="checkbox"/>	<input type="checkbox"/>	oral presentations information	list	2013/10/01 15:13	42.9% (15/35) ✖

## Included services, by ERUDICIO

- ✔ order management
- ✔ collection of fee payment
- ✔ billing management
- ✔ customer relationship *website, accountancy*

- ✔ final balance sheet

## Miscellaneous

- ✔ Web analytics available *par Xiti*
- ✔ Customized payment webpage
- ✔ Modular features to fit your needs



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## - Pricing policy -

### No investment, no cash advance

Setup & customization fees	<b>FREE OF CHARGE</b>
Fixed fees	<b>FREE OF CHARGE</b>

### Commission rate

Total collected (T)	ERUDICIO rate <sup>(*)</sup>
0 € < T ≤ 21450 €	1075 € HT
21450 € < T ≤ 100 000 €	6%
100000 € < T ≤ 200 000 €	5,25%
T > 200000 €	4,75%

VAT 19,6%

### Available options

Option	Price
Dedicated webdesign ( <i>we create for you</i> )	550 € HT
Setup of your own webdesign	125 € HT
Webmastering ( <i>during all your website life</i> )	475 € HT
Anticipated refunding	175 € HT by refunding

VAT 19,6%

### Other fee

Category	Cost
Registrant refunding <i>if T ≥ 21450 €</i>	normal commission is due
Registrant refunding <i>if T &lt; 21450 €</i>	15 € HT fee / refunding
Unexpected fee <i>fraud attempt...</i>	the organizers will be charged.

VAT 19,6%

<sup>(\*)</sup>The commission rate applies on all amount billed for your conference via our online software. A minimum amount (3,6 € tax inclusive) will be charged for each invoice generated for your conference by the software.



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